Request for Proposal (RFP) for Managing Field Operations at Daulatabad Farm

CIMMYT India invites “Proposal to manage CIMMYT maize field trials and nurseries on land leased by CIMMYT” at Nastipur Village, Hatnura Mandal, Sangareddy District. The leased farm is of 21 acres.

The following field operations will be conducted by the selected service provider:

Manage field operations as per requirement of CIMMYT. This shall include:

a) providing tractors and any other farm equipment needed by CIMMYT for the preparation of the land, harvesting and related activities;
b) procurement of fertilizer, manure and crop protection chemicals;
c) undertaking land preparation, sowing, irrigation, fertilizer and manure application, crop protection, inter-cultivation, weeding, pollinations, harvesting, threshing, green manuring and any other operations requested by CIMMYT;
d) Providing field workers for all the above field operations as required by CIMMYT.
e) Ensuring employee and/ or labour compliance with Confidential Obligations as established under the various laws.
f) Submission of invoice on monthly expenses before the 5th of every month.
g) Paying the electricity bill to the concerned authority for the electricity consumption in the farm for the field operation services including but not limited to irrigation and lighting.

CIMMYT will do the following:

a) Conduct field trials as per its plan.
b) Inform on the field operations to be done a week in advance.

The interested services providers may write to b.vivek@cgiar.org for any technical queries.
Please note the following for submission of proposals through email:

1. Signed and stamped proposals should be in the name of CIMMYT India and scan copy needs to be submitted through email (see S. No. 3 below)

2. The scan copies of the following documents should be attached:
   - Proof of address
   - ID of legal representative (in case of company)
   - Bank statement / cancelled cheque
   - Tax ID (PAN Card & if applicable GSTIN)
   - Official letter of registration in case of company or Aadhar Card in case of individual

3. Submission Address:
   Through Email CIMMYT-BISA.procurement@cgiar.org

4. Last date of submission:
   April 15, 2021

5. The service provider needs to quote the monthly fees. Charges to CIMMYT for Field Operations will be on actual basis at the end of every month of operation. Payments will be made subject to applicable tax deductions and other compliances.

Hiring of the service provider will be done at the sole discretion of CIMMYT.